

FRIENDS OF NCRD BOARD MEETING
August 18, 2020: Lower parking lot at NCRD

Present: Constance Shimek (President), Patty Rinehart (Vice President), Gail Young (Secretary), Carol Mills, Linda Makohon (Directors)
Absent: Corrie Persing (Director)

The meeting was called to order by President Constance Shimek at 11:27 am. with a reading of the MISSION STATEMENT: Our mission is to raise and distribute funds which support (NCRD) North County Recreation District's programs and projects.

RESIGNATIONS: Constance presented resignations from two Board Members: Mike Panisko and Sharon O'Hare. On a motion by Constance, a second by Carol and unanimous vote, **the resignations from Mike Panisko and Sharon O'Hare were accepted by the Board.**

AGENDA: Constance suggested a reordering of Agenda items, and Linda requested a discussion about making reservations for our meetings with NCRD staff. On a motion by Linda, a second by Carol and unanimous vote, **the Agenda was approved as modified. Linda's offer to arrange with the Welcome Center each month for meeting times and locations was gratefully accepted by the Board. Thank you, Linda.**

SECRETARY'S REPORT: Gail thanked the Board and Exec. Dir. David Wiegand for edits to the draft of the July 21 Friends of NCRD Board meeting. She presented the revision of the minutes and a motion for approval as revised. Linda seconded the motion and unanimously **the Board approved the Minutes of the July 21 meeting.**

TREASURER'S REPORT: Constance will email the Treasurer's Report to Board members in a few days. Constance then requested that a Board member agree to fill the vacant Treasurer's position. Asking for time to consider her decision, Carol volunteered for the job, and before the end of the day, she accepted Constance's nomination. With a second by Gail and a most enthusiastic unanimous vote, **Carol Mills was named Treasurer, effective August 18, 2020.**

The Pool Bank Account is closed and will remain closed. We now have one account, the General Fund. The Donate button will remain as is until November, in case donations come in from Ellen DeGeneres.

FLOWER COMMITTEE REPORT (attached): Patty reported that **Summer Flower Sales** have brought in **\$2,249 in the first three weeks**, with four or five more weeks to sell. She thanked Board members and volunteers who have helped with cutting flowers, arranging bouquets, deliveries and deadheading at the gardens. Patty asked for help deciding which bulbs to buy from **Colorblends for the Fall Bulb Sale**. Carol and Linda will email their preferences to her by the middle of September. We still need large vases for the \$20 arrangements. A note on the back of the card attached to delivered arrangements will suggest that customers return vases to The Little Apple. Constance will pick up flower money from Patty on Wednesdays.

NCRD EXECUTIVE DIRECTOR'S REPORT (attached): Constance gave the Report for David, highlighting cost comparisons to the New Pool Bond, with an estimated .1335/1000 rate for a \$400,000 property, at a yearly cost of \$53.50 / a monthly cost of \$4.45. David has scheduled two hand-addressing parties for an updated mailer, on September 3 and September 9, from 8:30 am to 12:30 pm in the Kitchen and Gallery (with social-distancing). Gail will mail the mailing parties invitation to the Friends membership list. David requested a Friends **article for the NCRD Fall Newsletter**; Gail will write and submit it by the end of the month.

OLD BUSINESS:

Linda reported that a minimum order for seat plaques is for ten blank plaques, at \$3 each or \$30. Including the engraving cost for the two plaques already sold, at \$9 each or \$18, **the total cost for this order is \$48.**

A discussion about **Friends of NCRD face masks** concluded with a motion by Constance, a second by Carol and **unanimous vote to cancel the entire idea.**

Carol updated the Get-Away to Depoe Bay raffle. The Grand Prize, a \$850 value, includes two nights at the Channel House and dinner at the Tidal Rave. Carol has purchased the two gift certificates, neither of which has an expiration date. Decisions were made to **begin selling tickets the end of August and to have **the drawing on Monday, November 16**. Carol will kick off the raffle by giving **each Board member** a brochure for the Channel House and **\$200 worth of tickets to sell at \$5 each or five for \$20**. **This year Board members are eligible to win.****

Linda asked Board members for input about the new NCRD website. There is still **a question about the ease of accessing Friends of NCRD information from the Home Page of the new NCRD website**. Linda will convey that information to David.

MEMBERSHIP REPORT: Gail reported that Sharon O'Hare would like to continue working with Membership and Marketing, and her offer was gratefully accepted. Constance mentioned a previous discussion about **revising the Mission Statement before the Membership Form is updated** and asked Gail and Linda to work with her on a draft of that revision.

REVIEW OF BUDGETS (attached): Constance presented the 2019-2020 Budget and the proposed 2020-2021 Budget. A discussion of the proposed 2020-2021 Budget resulted in three changes: **Under Anticipated Income, Fund Raisers will be changed from \$10,000 to \$12,000, for a total of \$12,105. Under Anticipated Expenses, the Bulb sale cost will be changed from \$400 to \$900. Under Anticipated Expenses, Distributions of \$10,000 will be added to Anticipated Expenses, for a total of \$11,443.** Constance will email a revised 2020-2021 budget to the Board.

NEW BUSINESS:

Linda asked a question about **the cost to Friends of using the NCRD office copy machine**. Because the Board is uncertain about NCRD's policy, Constance will **talk to David about cost and policy**.

Constance mentioned **a complaint from a person in the community about treatment from NCRD staff**; she'll ask for a meeting with David to inform him of the situation.

The meeting was adjourned at 12:59 pm.

Next meeting: Tuesday, September 15, @ 11:30 – 1:00: Location TBD

Submitted by
Gail Young, Secretary

Directors' Terms:

through June 2021: Carol Mills, Corrie Persing

through June 2022: Patty Rinehart, Linda Makohon

through June 2023: Constance Shimek, Gail Young

TO DO:

Post approved July minutes on our website – Gail

Update website to reflect two resignations and election of new Treasurer – Gail

Email August Treasurer's Report to the Board – Constance

Change information at the bank to reflect the change of Treasurer – Constance and Carol

Get August minutes to Constance and Carol ASAP for verification at the bank – Gail

Send a thank you to Dianne Bloom for helping the Flower Committee – Gail

Email bulb preferences to Patty – Carol and Linda

Pick up flower money from Patty on Wednesdays – Constance and/or Carol

Add a note on the delivery card to return vases to The Little Apple – Linda, Patty, ?

Write an article for the NCRD Fall Newsletter; submit to David by the end of August – Gail

Email David's invitation to hand-addressing mailing parties to the Friends Membership list – Gail

Rework the Membership Form – Gail

Revise the Mission Statement – Constance, Linda and Gail

Ask David about the policy and cost of Friends using NCRD's copy machine – Constance

Talk to David about the new NCRD website, specifically a link to Friends of NCRD – Linda

Talk to David regarding a customer complaint about treatment by NCRD staff - Constance

