

**FRIENDS OF NCRD BOARD MEETING**  
**March 17, 2020: Conference Call**

**Present:** Constance Shimek (President), Patty Rinehart (Vice President), Gail Young (Secretary), Carol Mills, Linda Makohon (Directors), David Wiegman (Executive Director, NCRD), Sharon O'Hare, Mike Panisko, Dianne Bloom (Friends of NCRD)

**Absent:** Corrie Persing (Treasurer), Ed Gallagher (Director)

**The meeting was called to order by President Constance Shimek at 1:00 pm with a reading of the MISSION STATEMENT: Our mission is to raise and distribute funds which support (NCRD) North County Recreation District's programs and projects.**

**Constance introduced Mike Panisko.** Mike has expressed an interest in joining the Board and serving as Treasurer. He's a retired engineer from a utility company, has experience in accounting and marketing, and has worked with a hospice friends organization in a variety of roles, including executive director. Impressive! Thank you, Mike, for offering your skills and talents to Friends of NCRD. The Board will nominate Mike and vote at the April meeting.

**Agenda:** On a motion by Patty, a second by Gail and unanimous vote, the agenda was approved.

**Secretary's Report:** On a motion by Gail, a second by Patty and unanimous vote, the Minutes of the February Board meeting were accepted. Gail announced that she is sending approved minutes to Gerald Wineinger, our webmaster, and he is posting minutes of the two most recent months on Friends' website. She asked the Board for comments, positive and negative, about the "To Do" list at the end of the meeting minutes. No one objected so the idea was accepted.

**Treasurer's Report (two pages attached):** Constance, Acting Treasurer, gave the report. The balance in the General Fund, as of 2/29/20, was \$5,247.95. The balance in the Pool Account, as of 2/29/20, was \$1,470.86. Distributions during the past month include \$7,000 to NCRD for the New Pool Fund, \$1,685 for Q4 2019 scholarships, and \$300 to NCRD for Performing Arts Theater lights. Constance mentioned an additional donation of \$250 to the New Pool Fund which will be matched by the donor's company. She also mentioned a mistaken chargeback for \$103, a disputed seat plaque donation, which has been resolved and reissued to Friends.

**New Business:** Gail nominated Sharon O'Hare for a Friends of NCRD Board position. Sharon's background includes VP of enrollment management and student financial aid at Central Washington University, as well as land-use planning and affordable housing development in Montana. Her forte' in grant writing has already been tapped by Friends for a grant application. (See Feb. meeting minutes). Sharon accepted the nomination and on an unanimous vote was named Director on the Friends of NCRD Board. Lucky us! Thank you, Sharon.

Constance gave an update on **Kaleen's birthday party fundraiser for the New Pool**, at which **\$800** was collected for the pool fund. Gail asked Constance to send her a list of donors and donations that were made through Friends of NCRD so that she can send thank you/tax letters. Gail also mentioned that she gave a list of 15 donors/donations to the New Pool through Friends of NCRD to David and asked that those donors be properly acknowledged in the next NCRD newsletter listing.

**NCRD Executive Director's Report (attached):** David reported that the phones have been flooded with calls, and NCRD is trying to stay current with emergency information and guidelines. The Fitness Center is currently open from 6 am to 3 pm; the pool is open for lap swim only; classes are cancelled; the Youth Department is closed. Several staff members, including Kiley, are still working. NCRD has submitted two \$75,000 grant applications for Tillamook County TLT funds, one for the lobby/restroom

project, the other for the new pool. Grants have been submitted to the Miller Foundation for off-season concert series and to Templeton Foundation for Youth Department programs; a very large grant application to Oregon Parks and Recreation is in the works. The 30<sup>th</sup> Annual Pool-A-Thon held February 22 was very successful. NCRD received a grant of \$949 through the Special Districts Association of Oregon toward the purchase of an additional AED defibrillator. Constance thanked David for empowering Deborah to setup a link to Friends of NCRD, which reads "Support or Donate to Our Mission," at the bottom of the NCRD website home page.

**Committee Reports:**

**Gail gave the Membership Committee Report:** Announcements promoting membership planned for the 3/20/20 Fitness Center Potluck and in classes at the beginning of the new term have been postponed. The option of **Sustaining Memberships** will be discussed with our new Treasurer, Mike Panisko, and added to our Membership Form.

**Patty gave the Flower Sales Report:** Carol, Constance, Dianne and Patty met at Patty's house last Monday to dig and divide dahlia tubers. The tubers are now in paper bags in Patty's garage ready for sale, hopefully in the next two weeks. Patty suggested posting on BBQ; Sharon suggested an announcement be sent to the Friends' membership list and NCRD's list. Patty, Sharon and Gail will work out the details for a **Dahlia Tuber Sale**.

**Constance gave the Events Committee Report:** Constance thanked Patty for the wonderful poster she made for **The Tea** event. The date of The Tea will have to be changed from April 21 to some future date. A discussion of the event is tabled until the May meeting.

**Carol reported on the Raffle Fundraiser: "Get Away to Depoe Bay":** Carol researched both Pacific City and Depoe Bay for possibilities and recommended Depoe Bay – with a stay at the Channel House and dinner at Tidal Raves. The Board decided to postpone the launch of the raffle for a month or two.

Constance announced that **Riverbend Players' performances** are being rescheduled; therefore, the raffle basket idea is tabled. The application for a booth **Manzanita Friday Market** has been submitted; plans for the Market are on hold.

**Next meeting: Tuesday, April 21, @ 1 pm**

**The meeting was adjourned at 2:14 pm.**

Submitted by  
Gail Young,  
Secretary

**TO DO:**

List of donors/donations from Kaleen's birthday party to Gail – Constance  
Send thank you/tax letters to those donors – Gail  
Ongoing: Add to the list of New Pool donors/donations and send to David – Gail  
Send membership/donation forms to Gail for TY/tax letters – Constance  
Discuss Sustaining Memberships – Mike and Gail  
Plan and execute dahlia tuber sales – Patty, Sharon and Gail  
Research "Warming centers" - Patty